

Receive the seal from your academic advisor.

Academic  
Advisor's  
Seal/Signature

春日

## Preliminary Review Application

MM DD, 20XX

To Dean of Graduate School of Library, Information and Media Studies,

A Shachihata seal is not acceptable.

The signature can be substituted for the seal.

Doctoral Program in Library, Information and Media Studies, Graduate  
School of Library, Information and Media Studies

Doctoral Program

Academic Year of Enrollment 20XX Student ID Number 20XXXXXXX

Name TSUKUBA Taro Seal/Signature

筑波

The name of the degree you wish

Doctoral Degree (○○)

Fill in the name of the degree you wish.

Pursuant to Section 8 of the dissertation review regulations of the Doctoral Program in Library, Information and Media Studies, Graduate School of Library, Information and Media Studies (Doctoral Degree by Course Work), I hereby submit the following documents and request the review.

1. Dissertation for preliminary review: 5 copies
2. Abstract of dissertation for preliminary review (Japanese or English): 1 copy
3. Author bibliography : 1 copy
4. Offprints or copies of papers that forms a core of the dissertation: 5 copies each
5. Curriculum vitae: 1 copy
6. Letters of consent: 1 copy each
7. Certificate of Confirmation Regarding Academic Integrity: 1 copy
8. Ethical review report: 1 copy

Remarks: 1. The applicant shall put his/her name and seal or signature.

2. For the name of the degree, enter one from "Library and Information Studies", "Informatics" or "Philosophy", whichever is applicable.
3. For writing the dissertation, be sure to refer the "Degree Application Guide (Doctoral Program)".
4. If there is another reference material for the degree review, submit one copy each.

(別記様式一後予3)

**Example**

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Submitted on MM DD, 20XX

## Abstract of Dissertation for Preliminary Review (Japanese)

Graduate School, University of Tsukuba

Graduate School of Library, Information and Media Studies Doctoral Program	Student ID Number  20XXXXXXXXXX	Name in Katakana Name ツクバ タロウ TSUKUBA Taro	Seal/Signature 筑波
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Title  
Title of Dissertation for Preliminary Review

Research on ○ ○ ○

Outline  
The outline of the dissertation to be applied, approx.  
4,000 characters in Japanese.

○○ . . . . .

If there are more than two pages, include  
“the degree name, student ID, name, title, and  
seal/signature” shall be described, and also “1/2, 2/2...”  
shall be printed at the bottom.

Remarks: 1. When writing, be sure to refer the "Degree Application Guide (Doctoral Program)."

2. In the case of a doctoral dissertation, the student ID number is not required.

3. The outline should be approx. 4,000 characters in Japanese.

1 / 2

(別記様式一後予4)

**Example**

A Shachihata seal is not acceptable.

Submitted on MM DD, 20XX

## Abstract of Dissertation for Preliminary Review (English)

Graduate School, University of Tsukuba

Graduate School of Library, Information and Media Studies Doctoral Program	Student ID Number	20XXXXXXX	Name in Katakana Name	ツクバ タロウ TSUKUBA Taro Seal/Signature
<b>Title</b> Research on ○ ○ ○ Title of Dissertation for Preliminary Review (English)				
<b>Abstract</b> The outline of the dissertation to be applied, approx. 1,200 words in English. A . . . . .				
If there are more than two pages, include “the degree name, name, seal/signature, and the title” shall be described, and also “1/2, 2/2...” shall be printed at the bottom.				

Remarks: 1. When writing, be sure to refer to "Degree Application Guide (Doctoral Program)."

2. In the case of a doctoral dissertation, the student ID number is not required.

3. The outline will be approx. 1,200 words in English.

1 / 2

(別記様式一後予5)

## Example

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Submitted on MM DD, 20XX

### Author Bibliography

Graduate School, University of Tsukuba

Graduate School of Library, Information and Media Studies Doctoral Program	Student ID Number	20XXXXXXXXXX	Name in Katakana Name	ツクバ タロウ TSUKUBA Taro Seal/Signature
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Title

Research on ○ ○ ○

(Research on ...)

Name of Dissertation for Preliminary Review

If the title is in Japanese, the title in English shall be written in ( ).

And, if the title is in English, the title in Japanese shall be written in ( ).

\* The title in Japanese is not required for the students enrolled in October.

### Core papers of the dissertation

#### 1) Peer-reviewed academic journals

List two or more core papers in the following categories 1) to 2).

Write the name of the categories from 1) to 2). Write "None" on the blank category.

The core papers should be written following the method described in the "Degree Application Guide" in principle. (However, if it is difficult to follow the described method, the volume or issue numbers, etc. should be subject to the notation of the offprints or its copies.)

List all authors, and underline the names of the degree applicant.

(In the case of the sole author, underline is not required for the name of the degree applicant.)

Attach documents that can be judged by the mechanism of the peer review system of the core papers.

#### 2) Peer-reviewed proceedings paper at international conferences or Peer-reviewed bulletin paper

Remarks: 1. When writing, be sure to refer to the "Degree Application Guide (Doctoral Program)."

2. In the case of a doctoral dissertation, the student ID number is not required.

3. The notation such as the volume or issue number, etc. of the paper should be subject to the notation of the offprints or its copies.

# Example

Because the university will issue the diploma (both in Japanese and English) based on the information of the full name field, please write it clearly in block letters, and also fill in the spelling in English.

(別記様式－後予6)

[学位論文予備審査用]

## C u r r i c u l u m V i t a e

A Shachihata seal is not acceptable.

(As of MM DD, 20XX)

Hiragana つくば たろう Name TSUKUBA Taro Seal/Signature 筑波 TSUKUBA Taro		Sex M / F Nationality Ibaraki
Date of Birth: MM DD, 19XX (Age: ○○)		Present Address 〒 305-8755 3-15-10 Kasuga, Tsukuba, Ibaraki E-mail: tsukuba.taro@gmail.com Tel: 090(8591)0001
Education (higher than a university)	Entered on MM DD, YYYY Graduated on MM DD, YYYY	Colleges of ○○, School of ○○, University of Tsukuba
	Entered on MM DD, YYYY Completed on MM DD, YYYY	Master's Program in ○○, Graduate School of ○○, University of Tsukuba
	Entered on MM DD, YYYY Expected to complete on MM DD, YYYY	Doctoral Program in Library, Information and Media Studies, Graduate School of Library, Information and Media Studies, University of Tsukuba
	MM DD, YYYY MM DD, YYYY	
	MM DD, YYYY MM DD, YYYY	
Period	Work experience, etc.	
MM DD, YYYY to MM DD, YYYY	○○ Section, ○○ Division, ○○ Department, ○○ Corporation	
MM DD, YYYY to MM DD, YYYY	If you have a work experience, fill it out.	
MM DD, YYYY to MM DD, YYYY		
MM DD, YYYY to MM DD, YYYY		
MM DD, YYYY to MM DD, YYYY		
MM DD, YYYY to MM DD, YYYY		
MM DD, YYYY to MM DD, YYYY		

(別記様式一後予7)

## Example

MM DD, 20XX

To President of University of Tsukuba

A person who consented: KASUGA ○○ Seal/Signature

春日

Request the person who consented for  
putting the name and the seal.

## Letters of Consent

I agree that Mr. TSUKUBA Taro uses the results of the following papers in his dissertation.

In addition, this paper is not used as my degree dissertation, and it will not be used for my degree dissertation in the future either.

Name of dissertation:

Research on ○ ○ ○

Name of published journal and publisher:

Journal of the Japan Society of Library and information

Volume, issue, page:

Vol. 3, No. 5, pp. 111-150

Year of publication:

In 2016

Note: Be sure to obtain approval from all the authors.

MM DD, YYYY

Certificate of Confirmation Regarding Academic Integrity

To Dean of Graduate School of Library, Information and Media Studies,

I hereby confirm that I have completed the education program on research ethics (eAPRIN or eL CoRE) during my current course of study.

Additionally, I have verified my submitted doctoral dissertation through the plagiarism-check tool (iThenticate) under the guidance of my academic advisor.

I hereby affirm that I have not engaged in any form of academic misconduct, including plagiarism or fabrication.

Applicant

Doctoral Program in Library, Information and Media Studies

Student ID Number: 20XXXXXXX

N a m e: TSUKUBA Taro

筑波

(Signature or, Name and Seal)

Academic Advisor

Affiliation: Faculty of Library, Information and Media Science

N a m e: KASUGA Hanako

春日

(Signature or, Name and Seal)

A Shachihata seal is not acceptable.

To: Dean of the Graduate School of Library, Information and Media Studies

Ethics review report

The submitted doctoral dissertation underwent the necessary ethics review of its entries and was confirmed to have approval as stated below.

1. Is something that is required by the ethics review found in the entries of the dissertation?

☐ Yes

☐ No (For 2 and 3, no response needed.)

Place a check mark ✓ for appropriate persons.

2. Write down the approval number, etc. with the implementing organization of the ethics review where the approval was received. Answer only if a check mark ✓ was placed in “Yes” in 1.

Name of the Implementing Organization:

Approved number, etc.: Write “Approved number” and “Approved date”

3. Confirm the following matters and place a check mark ✓.

Answer only if a check mark ✓ was placed in “Yes” in 1.

☐ The registration of all names as implementers, etc. in the ethics review related to the submitted dissertation by the person submitting the dissertation.

☐ The date of approval of the ethics review is before the date of implementation of investigations or experiments found in the entries of the dissertation.

☐ There is no discrepancy between the entries of the dissertation and entries approved in the ethics review. (It is unnecessary for all approved entries to be in the dissertation, however, investigations or experiments that should undergo ethics review other than the entries approved must not be in the dissertation.)

Person submitting the doctoral dissertation

Doctoral Program in Library, Information and Media Studies, Graduate School of Library, Information and Media Studies

Student Number: 20XXXXXXX

Name: Taro Tsukuba

Tsukuba

(Signature or Name and Seal)

Faculty member in charge of research guidance

Affiliation: Faculty of Library, Information and Media Science

Affixing a self-inking stamp is not allowed.

Name: Hanako Kasuga

Kasuga

(Signature or Name and Seal)